

MINUTES

The Town of Cochrane Library Board

Tuesday, May 25, 2021

Trustees Present:

Cyndie Baum – Chairman
Jeff Covey – Vice Chairman
Joan Urschel
Fred DuVal

Staff Present:

Andrea Johnston-Head Librarian/Acting Director
Karen Robertshaw-Accounting & HR Manager

Guests Present:

Elsa Gee – President, CUPE Local 1169

Trustees Absent:

James Foran – Treasurer
Dean Rask
Morgan Nagel

Public:

None

1. Call to Order

The meeting (held via Zoom) was called to order by the Chairman at 6:41pm

2. Agenda Approval

2.1 Additions

4.2 Change item name to *Recommendations from In Camera*

2.2 *Motion to approve agenda by Fred DuVal*

Carried

3. Minutes Approval From Last Meeting

3.1 *Motion to approve April 20, 2021 minutes by Joan Urschel*

Carried

4. New Business

4.1 In Camera

Motion to go in camera t 6:44pm by Cyndie Baum

Carried

Motion to leave in camera at 7:15pm by Cyndie Baum

Carried

4.2 Recommendations from In Camera

The Board makes the following recommendations:

-Although it is the Board's responsibility to choose a replacement for the Library Director when she is unable to fulfill her role due to sickness or an extended absence, we wish to thank Jeri Maitland for her recommendation of Andrea Johnston whom we formally appoint as Acting Director. We will follow our policy regarding compensation.

-We would also ask that the website be changed to reflect that Andrea Johnston is the Acting Director in Jeri Maitland's absence.

-Upon Jeri Maitland's return, if there are any new developments that would require the Acting Director to come back (full or part time) we require that the Board be notified. We will also require the HR Manager to document those days and report directly to the Board so we can respond accordingly.

5. Business Arising from the Minutes

5.1 Outstanding Action Items

-Current list of outstanding action items from previous meetings was provided; an updated version will be distributed, and further updates will be provided at next meeting

6. Reports

6.1 Acting Library Director Report

-Andrea Johnston provided an update on recent Library activities and statistics

*Motion to accept Acting Library Director Report as information by
Joan Urschel*

Carried

6.2 Finance Committee Report

-No report

6.3 Marigold Report

-No report

7. Public Question Period

None

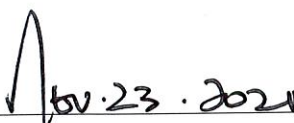
8. Next Meeting & Adjournment

-Next meeting will be Tuesday, June 15, 2021 at 7pm


-Meeting was adjourned by the Chairman at 7:32pm

Minutes approved by:


Cyndie Baum - Chairman


Date Nov. 23 . 2021


Andrea Johnston – Acting Library Director


Date DEC 2/21