

MINUTES

The Town of Cochrane Library Board
Tuesday, March 16, 2021

Trustees Present:

Cyndie Baum – Chairman
Jeff Covey – Vice Chairman
James Foran – Treasurer
Joan Urschel
Morgan Nagel
Fred DuVal

Staff Present:

Jeri Maitland – Library Director
Karen Robertshaw – Accounting & HR Manager

Guests Present:

Elsa Gee – President, CUPE Local 1169

Trustees Absent:

Dean Rask

Public:

None

1. Call to Order

The meeting (held via Zoom) was called to order by the Chairman at 7:03pm

2. Agenda Approval

2.1 Additions
None

2.2 *Motion to approve agenda by Jeff Covey* **Carried**

3. Minutes Approval From Last Meeting

3.1 *Motion to approve November 17, 2020 minutes by Joan Urschel* **Carried**

4. New Business

4.1 Approval of PLSB Annual Report

Motion to approve the draft 2020 PLSB Annual Report as presented at the preceding working meeting by James Foran **Carried**

4.2 2021 COLA

-There is no cost of living adjustment for Library professional staff to be approved by the Board for 2021 as the Town did not approve one

5. Business Arising from the Minutes

5.1 Friends update

-Library Director provided an update on the Library's involvement in assisting the new Friends with website setup; there are a few final things to work out and the website should be ready within the next couple of weeks and the Library website will have a link to the Friends website

5.2 Outstanding Action Items

-Current list of outstanding action items from previous meetings was reviewed; updated version will be distributed, and further updates will be provided at next meeting

6. Reports

6.1 Library Director Report

-Library Director referred the Board to the Executive Summary report provided via email prior to the meeting, and discussed other recent activities and updates

6.2 Finance Committee Report

-James Foran, Treasurer, presented the January financial report

Motion to approve the draft 2021 Library Operating Budget as presented at the preceding working meeting by James Foran ***Carried***

6.3 Marigold Report

-No report

Motion to accept all reports as information by Joan Urschel ***Carried***

7. Election of Officers

-Requests were made for nominations for the three Executive positions

Motion to nominate Cyndie Baum for Chairman by Jeff Covey ***Carried***

Motion to nominate Jeff Covey for Vice Chairman by James Foran ***Carried***

Motion to nominate James Foran for Treasurer by Joan Urschel ***Carried***

-There were no other nominations and all nominees were elected by acclamation

8. Public Question Period

None

9. Next Meeting & Adjournment

-Next meeting will be Tuesday, April 20, 2021 at 7pm

-Meeting was adjourned by the Chairman at 7:36pm

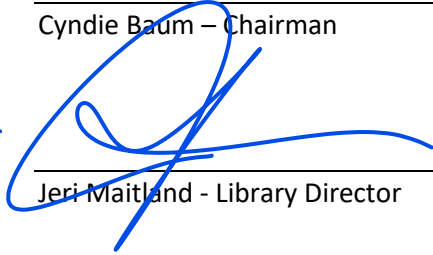
Minutes approved by:



April 20, 2021

Cyndie Baum – Chairman

Date



Jeri Maitland - Library Director

April 20, 2021

Date