

The Town of Cochrane Library Board

Meeting Minutes

Date: May 14, 2024

Time: 7:00 p.m.

Place: Cochrane Public Library

In Attendance:

- Rhonda Newman
- Charles Love
- Hank Pilotte
- Councilor Patrick Wilson
- Christina Caouette
- Christopher Gillespie
- Kirsten Senz

Monique Fiedler-Sills (Library Director)

1. Call to Order

Rhonda Newman called to the meeting to order at 7:02

2. Adoption of Agenda

- a. Additions to Agenda
- b. Approval of Agenda

Moved: Christina Caouette Seconded: Kirsten Senz - Carried

3. Minutes Approval from Last Meeting

- a. Approval of Minutes from April 16, 2024

Moved: Hank Pilotte Seconded: Charles Love - Carried

4. Items for Information

- a. Town of Cochrane Council Highlights: April 15 - May 6, 2024
- b. Marigold Library System: CPL 2023 Value of Your Investment
- c. Correspondence: Library Board Levy for Marigold Library System
- d. Correspondence: Letter from Minister McIver

5. New Business

- a. Local Government Fiscal Framework
 - i. **Minister McIver recommended the Library approach the Local Government Fiscal Framework to fund a facility needs assessment. Request for Patrick Wilson to present on this from Administration at the next meeting.**
- b. Resignation from Christopher Gillespie
 - i. **Moved Hank Pilotte, Seconded Charles Love to accept the recognition – Carried. Board expresses thanks to Christopher for his service and well wishes on his future endeavours.**
- c. Appointment of new secretary
 - i. **Moved Kirsten Senz, Seconded Christina Caouette to appoint Charles Love as Secretary for the remainder of the Board year. - Carried**
- d. Appointment of new Marigold Representative.
 - i. **Moved Hank, Seconded Patrick Wilson to recommend the Town appoint Charles Love as the Marigold Representative - Carried**
- e. Terms of Reference

i. **Recommend to move from 6 to 8 members plus the Town Representative in the Terms of Reference**

- **Moved Charles Love, Seconded Kirsten Senz - Carried**

6. Reports

a. Library Director Report

b. Committees

i. Finance

- **Finances are in good shape. Aiming to have a copy of the draft budget available for review at the next Board meeting.**
- April Financial Reports
- 2023 Audit Update
- 2025 Operational Budget

ii. Advocacy

- **Committee has not met for a couple months. However, initial goals are being accomplished. Monthly touchpoints have been met with elected officials. All officials have been contacted. An Advocacy Committee meeting will meet next month and Hank will replace Christopher on the committee.**

iii. Policy

- **No meeting of the policy committee.**

iv. Friends

- **Focusing on growth and their website. They are also looking for new members.**

7. Public Question Period

8. In Camera: Personnel

Moved Kirsten Senz, Seconded Christina Caouette – Moved In Camera at 7:17.

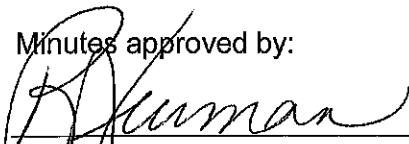
Moved out of camera at 7:31

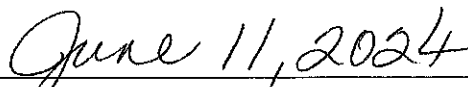
Moved Charles Love, Seconded Christopher Gillespie that the Library Director receive an exceeds expectations rating and receive a two-step compensation increase effective Monique's anniversary on May 16, 2024.


9. Next Meeting & Adjournment

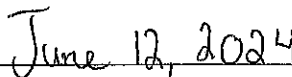
Next meeting is June 11 - Adjourned at 7:34

Minutes approved by:


Rhonda Newman – Chair


Date


Monique Fiedler-Sills – Library Director


Date