



Nan Boothby Memorial Library  
405 Railway Street West  
Cochrane, Alberta T4C 2E2  
cochranepubliclibrary.ca

# Cochrane Library Board Minutes



January 20, 2005

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## PRESENT

Maura Maguire – Chair  
Lesley Morasch – Secretary  
Murray Mitchell  
Dick Broatch  
Truper McBride – Town Rep.  
Adrian Dalwood – Librarian (via phone)

## ABSENT

Troy Adams - Treasurer

1. Call to order – 1910 hrs.
2. Approval of agenda. A motion was made by **Murray Mitchell** to accept the agenda with the amendment made to omit Chinook Film Group until the February meeting.  
SECOND: **Dick Broatch**  
ALL IN FAVOUR
3. Adoption of minutes. A motion was made by **Truper McBride** to accept the minutes to the meeting of November 18, 2004.  
SECOND: **Leslie Morasch**  
ALL IN FAVOUR
4. Business arising from the minutes.
  - a) New Years Brunch – very positive feedback has been given on the brunch that was held earlier this month. Both employees and volunteers of the Library enjoyed the food and atmosphere of “Prairie Smoke”. A big thank you Prairie Smoke for a delicious meal!
  - b) Preventive Maintenance Agreement – Adrian Dalwood.  
This will be brought forward to the February meeting.
  - c) Jasper Conference – Maura Mcguire  
The annual Jasper Conference will be held this year from April 28-Many 01. Murray Mitchell will be attending for the Board and Adrian will work with his staff to choose a representative from the Library.

## 5. New Business

- a) Town of Cochrane Meeting – Maura Mcguire.  
Maura met with the Mayor of Cochrane at which time the Mayor assured her that the Board has full support of the Town.
- b) New Board Members Update – Maura Mcguire.  
Maura reports that 5 board members have had their term renewed by the Town, Truper Mcbride will be representing the Town at all Library Board meetings and that the Town has accepted Gordon Raspberry as a new Board member.
- c) CNIB – Murray Mitchell.  
Because the CNIB books are no longer being used it was decided that they be stored in the basement of the Library.

A motion by **Truper Mcbride** was made requesting that 4B and 5C from the agenda will be deferred to the February meeting.

SECOND: **Murray Mitchell**

ALL IN FAVOUR

## 6. Reports

- a) Treasurers Report – Troy Adams  
Troy had left with the Board members an outline of the budget. A motion was made by **Truper Mcbride** to accept the budget with a review conducted by Troy at the February meeting.  
SECOND: **Murray Mitchell**  
ALL IN FAVOUR
- b) Strategic Plan – Troy Adams.  
None at this time.
- c) Collections Report – Murray Mitchell.  
None at this time.
- d) Building Report – Adrian Dalwood.  
None at this time.
- e) Fund Raising – Dick Broatch.  
None at this time.
- f) Librarian's Report – Adrian Dalwood.  
The report will be reviewed at the February meeting.

- g) Town Report – Truper McBride.  
Truper reported that the Town is reviewing all by-laws related to committees.
- h) Policy and Procedure.  
None at this time.
- i) Personnel Report – Adrian Dalwood.  
Judy is retiring on January 28, 2005 after 15 years of dedicated service.

7) Correspondence

A letter from a Bragg Creek resident who is a member of the Library compliments us on our collection, atmosphere and staff. She also encourages us to join the province wide link up system, TEL CARD.

8) In-Camera

A motion was made by **Truper McBride** to go in camera at 2030 hours.

SECOND: **Dick Broatch**

ALL IN FAVOUR

A motion was made by **Dick Broatch** to come out of in camera at 2128 hours.

SECOND: **Murray Mitchell**

ALL IN FAVOUR

9) Adjournment

Murray Mitchell made a motion to adjourn at 2130 hours.

SECOND: **Dick Broatch**

ALL IN FAVOUR

Chairperson's Signature

Date

Secretary's Signature

Date