



Nan Boothby Memorial Library
405 Railway Street West
Cochrane, Alberta T4C 2E2
cochranepubliclibrary.ca

Cochrane Library Board Minutes



May 19, 2005

PRESENT

PRESENT

Maura McGuire – Chair
Troy Adams – Treasurer
Murray Mitchell – Vice Chair
Dick Broatch
Adamo Cocuzzoli
Nicholas David
Adrian Dalwood – Librarian

1. Call to order – 1906 hrs.
2. Approval of agenda

A motion was made by **Nicholas David** to accept the agenda for May 19, 2005.

SECOND: **Dick Broatch**

ALL IN FAVOUR

3. Adoption of minutes

A motion was made by **Nicholas David** to accept the minutes of April 14, 2005.

SECOND: **Dick Broatch**

ALL IN FAVOUR

4. Business arising from the minutes

- a) New Board members update

Maura welcomed and introduced Joanna Ridley to the trustees.

ABSENT

ABSENT

Lesley Morasch – Secretary
Truper McBride – Town Rep.

b) Report from the Jasper Conference

Shirley Szulhan, Adrian, and Murray presented reports on the Jasper conference.

Shirley was most enthusiastic about the conference. She attended sessions about new books called Dewey-Diva and Dudes and about teen summer reading programs. We agreed to look into the summer reading program. She also attended a session called How To Get Motivated, which focused on staff agreement and productivity.

Murray attended and reported on a session entitled Risk Management. He also suggested we include a Marigold investigation in a September meeting.

Adrian's session outlined the impending shortage of professional Librarians and it indicated that support staff may have to be trained to handle duties within 5-10 years. More funding will have to be made available for this. He also attended a session on building values to guide actions. He also indicated that a one day session be held September for new board members.

5. New Business

a) Cochrane Library Board elections.

Maura is resigning this year. Nicholas suggested she remain as chairperson because of her efficiency. Maura declined partially due to personal reasons and because she feels two years is long enough. Maura will approach people to serve in various positions.

b) 2005 audit PriceWaterhouseCoopers

A motion was made by **Nicholas David** to accept the 2005 audit.

SECOND: **Dick Broatch**

ALL IN FAVOUR

Discussion followed. Troy explained the operating fund and capital fund for clarification purposes. Audit approved and signed off.

6. Reports

a) Treasurers Report – Troy Adams

Troy gave a detailed explanation of revenue and expenses for new members' information.

A motion was made by **Adamo Cocuzzoli** to accept the Treasurer's report.

SECOND: **Nicholas David**

ALL IN FAVOUR

- b) Strategic Plan – Troy Adams.
Update by Troy. Copy was attached to information package and discussed.
- c) Collections Report – Murray Mitchell.
Murray reported that 35 DVD's are available from the Chinook Film Group and that the CNIB collection was deleted.
- d) Building Report – Adrian Dalwood.
Adrian reported that the carpets and shelving were cleaned. Dan's Carpet Cleaning gave a special deal for this service.
- e) Fund Raising – Dick Broatch.
No report.
- f) Librarian's Report – Adrian Dalwood.
Copy attached.
- g) Town Report – Truper Mcbride.
No report.
- h) Policy and Procedure Report – Adrian Dalwood.
No report.
- i) Personnel Report – Adrian Dalwood.
No report.

7. CORRESPONDENCE

A letter was received from Marigold. A meeting may be scheduled for a later date.

8. IN CAMERA

A motion was made by **Troy Adams** to go In Camera at 2120 hrs in accordance with Section 17 the Freedom of Information and Protection of Privacy Act: *disclosure harmful to personal privacy*.

SECOND: **Murray Mitchell**

ALL IN FAVOUR

A motion was made by **Troy Adams** to come out of In Camera at 2200 hrs.

SECOND: **Murray Mitchell**

ALL IN FAVOUR

A motion was made by **Troy Adams** to start negotiations with Librarian—to be done by June.


SECOND: **Nicholas David**


ALL IN FAVOUR

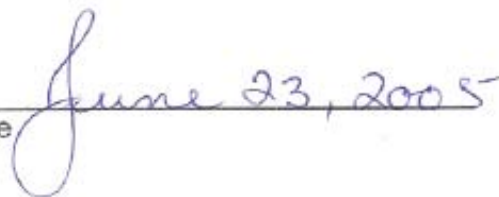
9. ADJOURNMENT

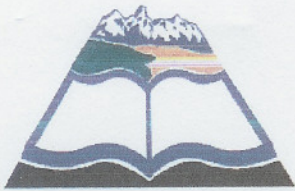
A motion was made by **Adamo Cocuzzoli** to adjourn the meeting at 2225 hrs.
SECOND: **Murray Mitchell**
ALL IN FAVOUR.


Signature


Date


Signature


Date



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Cochrane Library Board Annual General Meeting Minutes



June 17, 2004

PRESENT

PRESENT
Maura McGuire – Chair
Troy Adams – Treasurer
Lesley Morasch – Secretary
Murray Mitchell
Dick Broatch
Adrian Dalwood – Librarian

ABSENT

ABSENT
Jack Tennant – Vice Chair
Truper McBride – Town Rep.

1. Call to order – 2130 hrs.
2. Election to Board positions – Maura Maguire

A motion was made by **Lesley Morasch** to reinstate Maura Maguire as Chair of the Cochrane Library Board for the next term.

SECOND: **Murray Mitchell**
ALL IN FAVOUR

Murray Mitchell will stand as Vice Chair for the next term—this was unanimously accepted.

Troy Adams will stand to continue with his position as Treasurer—this was unanimously accepted.

Lesley Morasch will stand to continue with her position as Secretary—this was unanimously accepted.

3. Adjournment

A motion was made by **Troy Adams** to adjourn the meeting at 2210 hours.

SECOND: **Murray Mitchell**
ALL IN FAVOUR

Maura Maguire
Signature

June 23 2005.
Date

Lesley Morasch
Signature

June 23, 2005
Date