Nan Boothby Memorial Library
405 Railway Street West
Cochrane, Alberta T4C 2E2
cochranepubliclibrary.ca

Cochrane Library Board Minutes

April 14, 2005

PRESENT

PRESENT
Maura McGuire – Chair
Troy Adams – Treasurer
Lesley Morasch – Secretary
Dick Broatch
Adrian Dalwood – Librarian

ABSENT

ABSENT
Murray Mitchell – Vice Chair
Truper Mcbride – Town Rep.

1. Call to order – 1920 hrs.

2. Approval of agenda

A motion was made by ***Dick Broatch*** to accept the agenda for April 14, 2005.
SECOND: ***Lesley Morasch***
ALL IN FAVOUR

3. Adoption of minutes

A motion was made by ***Lesley Morasch*** to amend the minutes of February 17, 2005 by changing # 3 to read ***Lesley Morasch*** seconded rather than ***Troy Adams*** to accept the minutes to the of the January meeting.
SECOND: ***Troy Adams***
ALL IN FAVOUR

4. Business arising from the minutes

a) New Board members update
Applications from two new board members were reviewed and approved.

5. New Business

a) New Board Members Update – Adrian Dalwood.

Adrian introduced Adamo Cocuzzoli and Nicholas David to the Board. If they accept to become board members they will bring with them years of cultural, business and volunteer experience along with a commitment to serve the Cochrane community.

b) Collective Agreement – Adrian Dalwood.

The Collective Agreement has been passed by the Board and is awaiting signatures.

c) Meeting with Brenda Romanchuk – Adrian Dalwood.

Adrian and Maura met with Brenda Romanchuk from the Town of Cochrane to review the Board recruitment process. The Librarian will advise Brenda of a vacancy on the Board. The town will then advertise for Board members. The application is received by the Librarian, it is then presented to the Board, the Board then recommends or not, then this is forwarded to the Town. The timeline is a month from the time the Board receives an application then forwards it to the Town.
It was determined that four members of the Board shall constitute a quorum for any meeting of the Board, whether regular, special or annual (6.4.4).

d) Audit – Adrian Dalwood.

Price Waterhouse has completed their audit for the past year. Thanks to our Treasurer, Troy Adams, the books are well in order. A report from Price Waterhouse is expected by the end of April.

6. Reports

a) Treasurers Report – Troy Adams
Please see the posted Treasures Report.

A motion was made by ***Dick Broatch*** to accept the budget.
SECOND: ***Lesley Morasch***
ALL IN FAVOUR

b) Strategic Plan – Troy Adams.
None at this time.

c) Collections Report – Murray Mitchell.
None at this time.

d) Building Report – Adrian Dalwood.
None at this time.

e) Fund Raising – Dick Broatch.
The illustrated book, A Is For Alberta – A Centennial Alphabet, has been made available to the public through the Nan Boothby Library. The cost is $26.00 with $11.00 dollars coming back to the library to be used for programs.

f) Librarian's Report – Adrian Dalwood.
Please see the posted report.
Adrian also reports that the Cochrane District Community Foundation has given a $650.00 grant to the library and will be used toward Creative Writing and Poetry for 8 to 15 year olds, which is part of the Writer In Residence Program.

g) Town Report – Truper Mcbride.
None at this time.

h) Personnel Report – Adrian Dalwood.
None at this time.

7. CORRESPONDENCE

Sarah Leek enquired by letter about where a book might be found in our collection. Adrian has responded.

A letter was received from the Taber Library Board thanking Adrian and the Board for the tour and hospitality that was given to them during their fact-finding mission for the new Taber Library.

8. IN CAMERA

A motion was made by ***Dick Broatch*** to go In Camera at 2025 hrs.
SECONDED: ***Lesley Morasch***
ALL IN FAVOUR

A motion was made by ***Lesley Morasch*** to come out of In Camera at 2045 hrs.
SECONDED: ***Dick Broatch***
ALL IN FAVOUR

9. ADJOURNMENT

A motion was made by ***Dick Broatch*** to adjourn the meeting at 2045 hrs.
SECONDED: ***Troy Adams***
ALL IN FAVOUR.

Maura Maguire
Signature

19 May 2005
Date

D Broatch
Signature

21 May 2005
Date